

DISTRICT POINT DOCUMENTATION

Use one form per activity

A. Date and Title of Workshop or Activity _____

B. Documenting pre-approved PCAP goal # _____

C. _____
 Signature of **instructor**, supervisor, consulting teacher or committee head

D. CATEGORY	MAX POINTS in a 5-year period	VALUE X HOURS = POINTS
1. Teaching or presenting a course, **approved book studies, or workshop (prep or initial instruction of a staff dev. course or workshop for other professionals)	No Max	1.5 X _____ = _____
2. Attending workshops, institutes or conferences (not already counted as CEU's or recorded by other certificates)	No Max	1.0 X _____ = _____
3. Pre-approved Independent Studies <i>Pre-approved independent studies**</i> (including adult education, video/online courses) <i>Pre-approved book studies**</i> Reading Time Group Study (10 points max total per pre-approved book study)	20	0.5 X _____ = _____
4. OHSD Professional Development Days/Activities (school-wide book studies and other building activities with administrator-issued certificates)	45	0.5 X _____ = _____
5. Committee or Task Force - NEASC visitation committee (30 per visit)	45 60	0.5 X _____ = _____ 0.5 X _____ = _____
6. Educational Research	20	0.5 X _____ = _____
7. Professional Research Internship	45	0.5 X _____ = _____
8. NBPTC - NBPTC Application - NBPTC Certification	45 125	0.5 X _____ = _____ 0.5 X _____ = _____
9. Mentoring Relationships (including support team, consulting, observation, student teachers and interns)	30	0.5 X _____ = _____
10. Classroom Related Travel	10	0.5 X _____ = _____
11. Publication in the Field (including grant writing, articles, books)	30	0.5 X _____ = _____
12. Curriculum Development	30	0.5 X _____ = _____
13. Other** (including non-paying extra curricular activities)	20	0.5 X _____ = _____

**To be determined by committee in advance.

E. _____
 Signature of Applicant Date

REPRODUCIBLE COPY PLEASE USE INK